

GAVILAN COLLEGE CURRICULUM MEETING
Monday, October 11, 2010
3:00 – 4:30 p.m., BU 119

MINUTES

In attendance: M. Bumgarner, S. Dodd, B. Donovan, L. Flores, F. Lozano, E. Luna, M. Machado, J. Maringer, M. McKenna, J. Olivas, K. Rose, M. Sanidad, D. Van Tassel, N. Vasallo, D. Young.

I. Call to Order

The meeting was called to order at 3:07 pm by Susan Dodd.

II. Agenda Adjustments

None.

III. Approval of Consent Agenda

A. Minutes of September 27, 2010

B. Inactivate Course:

HIST 10

MSC (J. Maringer/M. Machado). Vote: unanimous.

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

a. MUS 7 Songwriting and Composition

This is an introduction to modern song writing techniques; includes strategies for promoting material in the contemporary marketplace. This course has been successful at other local colleges. Grading method was questioned; letter grade only, or student's choice of letter grade or pass/no pass? Course could become part of a certificate program, but for now is a stand-alone.

MSC (M. Sanidad/M. McKenna). Vote: unanimous.

2. NEW COURSE PROPOSAL – SECOND READING

a. JFT 30 Paramedic Core

Prepares students for the National Registry EMT-Paramedic exam, and is the first in a series of three required courses.

MSC (D. Young/M. Sanidad). Vote: unanimous.

b. JFT 31 Paramedic – Clinical

Second course in the Paramedic program. Students go into the hospital for a required clinical rotation. This must be completed before the Paramedic Internship. This course is repeatable if a portion is failed.

MSC (M. Machado/J. Maringer). Vote: unanimous.

c. JFT 32 Paramedic – Internship

Third course in the program; 480 - 720 hours of supervised on-the-job duties depending on the hiring agency.

MSC (M. Sanidad/E. Luna). Vote: unanimous.

d. JFT 33 Emergency Medical Technician - Refresher

Course consists of 24-40 hours following the National Standard Curricula and has unlimited repeatability for updates.

MSC (E. Luna/J. Maringer). Vote: unanimous.

- e. JLE 163 Special Threats
Training deals with potential threats and safety concerns that could be encountered on a daily basis. Title will not be changed-this is how POST has it.
MSC (D. Young/J. Maringer). Vote: unanimous.

3. MODIFICATION OF EXISTING COURSE – FORM C

- a. CD 18 The Outdoor Classroom
This was on the list to be deleted but the department decided to update and re-brand the course instead. Change description and update SLO's. Would like to offer this as soon as Spring 2011.

MSC (M. Sanidad/M. Machado). Vote: unanimous.

- b. MUS 12 Vocal Ensemble
Update SLO's and textbook.

MSC (J. Maringer/E. Luna). Vote: unanimous.

- { c. PHIL 1 Introduction to Philosophy

- { d. PHIL 3A Introduction to Ethics

- { e. PHIL 3B Contemporary Moral Issues

These three courses were pulled from the agenda. The committee determined that the Measures needed to be added to all the courses; the SLO's do not match up, and ILO's need to be elevated. The reading level of the textbook was questioned; Dana will look and evaluate. Once corrections have been made, the courses will be brought back.

4. DISTANCE EDUCATION – FORM D

- a. ART 14 Introduction to Murals
This is a hybrid course; update textbook and SLO's. Students will work collaboratively and the online format facilitates this work.

MSC (E. Luna/M. McKenna). Vote: unanimous.

- b. ART 25A, ART 25B, CD 25A, CD 25B Art Methods
Cross-listed courses with a considerable amount of lecture and group work, ideally suited to the online format.

MSC (D. Young/M. Sanidad). Vote: unanimous.

5. MODIFICATION TO EXISTING PROGRAM – FORM G

- a. AA Degree - Music
Maria wanted to thin out the AA degree. Too many units; new classes were added as electives. This is an attempt to make this program a little more relevant to today.

MSC (M. Sanidad/E. Luna). Vote: unanimous.

V. Discussion/Information

A. CID – Jesse

The next course identification numbering system attempting to assist in

the transfer process for students. Courses with the same CID would be accepted by all colleges as if it were their own. All colleges would have to agree that all programs will have the same pre-reqs and requirements no matter what JC the student attends. Then a completed associate degree will give a transfer student priority over a student without the degree. One difficulty may be in getting everyone to agree on the 10 most popular majors. Kathleen and Bonnie will be reviewing our 18-unit majors.

- B. Visiting Degree Course Offerings to “Clean Up” Courses Listed – Susan
Departments have been asked to look at their AA degrees and certificates, where courses may have been deactivated, or where newly developed courses might be added. Remember to remove deactivated courses from the requirements - so students do not see them as options to take. Susan will send out the lists of deactivated and new courses.
- C. Modification to Various Curriculum Forms – Bonnie and Susan
[New Course Proposal – Second Reading](#) - (Adding Program Learning Outcomes)
[Form C - Modify a Course](#) - (Adding Program Learning Outcomes and year course was assessed) - the new forms were presented. Bonnie will add a box into which you can copy and paste the PLO's. You should always go to the Curriculum Website for the most up-to-date forms.
[Form F – New Degree or Certificate of Achievement](#) - (Adding Criteria A – E)
Added the date being requested by the Chancellor's Office if you are creating a new program. The new GIDS program can help answer questions.
[Form G – Modifying Existing Degree or Certificate of Achievement](#) - general revision.

- VI. Adjournment
At 4:10 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, M. Giovannini (ASB Representative), R. Hannon, R. Hernandez, H. Jukl, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, M. McKenna, J. Olivas, J. Pruitt, K. Rose, A. Rosette, C. Salvin, M. Sanidad, R. Sharboneau, D. Van Tassel, E. Venable, C. Whitney, D. Young, G. Cardinalli, P. Conaway, K. Day, M. Cortes, T. Newman, O. Magana, C. Starr, D. Stone